



Norfolk Constabulary

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Dear

Our ref: FOI 002674/16

I write in connection with your request for information received by both Norfolk and Suffolk Constabularies on the 14<sup>th</sup> July 2016. This response is being provided on behalf of Norfolk and Suffolk Constabularies as a result of ongoing collaboration.

In your requests you sought access to the following information:

Please provide the following information in respect of the year 2015-16

- 1 The average time taken to process the grant of a new firearms certificate.
- 2 The average time taken to process the renewal of a firearms certificate.
- 3 The average time taken to process the grant of a new shot gun certificate.
- 4 The average time taken to process the renewal of a shot gun certificate.
- 5 Whether the applicant's cheque is cashed at the time of application or at the time the certificate is despatched.

Norfolk and Suffolk Constabularies holds information relevant to your request.

**Response to your request**

The following information has been located as relevant to your request.

Qs 1 to 4

01/04/15 – 31/03/16	Grant Firearm	Grant Shotgun	Renewal Firearm	Renewal Shotgun
Average in days				
Norfolk	36	35	22	5
Suffolk	23	24	24	8

Q5 Cheques received by the Constabularies are sent to the Finance Department and banked on a weekly basis. There are no specific instructions with regard to Firearms applications.